貸借申込書

Application Form for Interlibrary Loan : BOOK

Fill in the bold line.　　　　 TUAT Library

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 申込日  Date | /　 　　　/ | | | 依頼番号 |  | | |
| フリガナ |  | | | 所属  Department/Grade | 学科・専攻 Department学年 Grade | | |
| 申込者名  Name |  | | |
| 支払区分  Expense | (どちらかに○)※You cannot use External funds  大学運営費(教員配分経費) ・ 私費  Public expense ・ Private expense | | | 教員名  Faculty  Advisor | Only public expense  　印 | | |
| Please fill in any one the items from ① to ③. | | | | | | | |
| ➀ Student ID |  | ②Staff ID |  | | | ③Library  user number |  |
| 連絡先  Telephone No.  E-mail Address |  | | | | | | |

* In the case of private expenses, the person in the Fuchu area should pay one way postage at the General Affairs Section on the third floor of the Annex of the Fuchu Library, and the person in the Koganei area should pay one way postage at the Accountant Section on the second floor of the Administration Building.
* Due to the supplying library’s policy, there may be cases where the book can only be used within the TUAT Library.

Items marked with＊ are required fields.

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| --- | --- |
| 書名＊  Title |  |
| 編著者＊  Author |  |
| 出版社＊  Publisher |  |
| ISBN |  |
| 出典  Source |  |

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| memo |